

# 2018 Oklahoma City Farm Show

# April 19-21, 2018 Bennett Event Center - OKC Fairgrounds Oklahoma City, Oklahoma

Each 10' x 10' booth will consist of 8 foot tall back wall drape, 3 foot tall side divider drape and one 7 inch x 40 inch identification sign.

## Use the enclosed forms only if ordering additional services.

Orders and payment for all services must reach our office no later than 12:00 noon
Thursday April 12, 2018

# EARLY DISCOUNT orders and payment must be received no later than Monday April 2, 2018

Services are not rendered until payment is received in full including state and local tax at the...

Tax Rate of 8.625%

...or proof of tax-exempt status. Tax is calculated according to city and/or facility location of each event.

Purchase orders are accepted on approval only and are invoiced at the standard rate.

#### PHONE ORDERS WILL NOT BE ACCEPTED.

Orders may be placed by **FAX** at **918.585.9157** with the credit card and payment forms.

Visa, MasterCard, Discover, American Express and checks are accepted.

All charges MUST be prepaid and Credit Card data must be on file with your order.

Advance Exhibit Freight must arrive at YRC Freight warehouse in OKC on or before

Thursday April 12, 2018

**Damage** to any Midwest Decorating Inc rental items will be charged to the credit card on file or invoiced directly to the address on file.

EXHIBITIONS SERVICE CONTRACTORS





# Furniture Order

Print Clearly

## Your set up Date /Time

180403	Oklahoma City Farm Show			April 19-21, 2018		
Company Name				. Booth No		
Street Address		City, State & 7	Zip	, , , , , , , , , , , , , , , , , , , ,		
Ordered By (print)				Date		
					,	
Email Address		Cell Phone	***************************************			
Credit Card: circle one						
MC - Visa - AmEx - Disc	CARD No.		EXPIRES MO.	<u></u> YR	, SECURITY CODE	
Name on card		Zip Code on	Authorized			
(Print)		card billing	Signature			
		and includes delivery to your booth and				
Organith:	Cu mass			DISCOUNT Ra	ite Standard Rate	
Quantity 30" tall UNDRAPE	D display tables	•	Through	Mon. Apr. 2, 20		
41 4-61-			\$	50,00	\$ 65,00	
				*********	75,00	
					85.00	
Table I on Extensions	.set of 4 (raises table to 42" tall)			. 25.00	32.00	
lable red extensions	Set of 4 (taises table to the way		***************************************	. 20.00		
30" tall DRAPED	display tablesskirted 3	sides with white vinyl top				
4' table	Circle your color cho	oice (colors apply to all tables)		65.00	77.50	
6' table	Red - Gold - Blu	ie - Plum - Teal - Black	<b>‹</b>	75.00	92.50	
8' table		- Hunter Green - Dusty Rose		82.00	98,00	
Table Leg Extensions	.set of 4 (raises table to 42" tall)			. 38.50	46,00	
Additional Rental	Items		•			
				**	22.20	
	sides plus white vinyl on top					
	sides					
					30.00	
					47.50	
Sign easel				28.00	37.00	
			•		••••	
Carpet				•		
10 foot X 10 foot	Circle y	our color choice (colors apply to	o all carpet)	. 78.00	112,00	
10 foot X 20 foot	· ·	Burgundy - Hunter Green		454.00	216.00	
10 foot X 30 foot		Red - Blue - Gray	********	00400 ********	324 00	
		·		********		
BULK carpetper sq. y		_ft. Divided by 9 =sq			9.00	
Carpet PADper sq	q. yard (ft. X	_ft. Divided by 9 =sq.	<sub>i</sub> . yds )	4.50	6.50	
Visqueenper s	sq. yard (ft. X	_ft. Divided by 9 =sc	q, yds )	1.80	2.40	
	BT be prepaid and Credit Card		order.	ıb Total	\$	
	ald Order Must Be Received by the			10 , 0	Ψ	
	celled after move-in begins will be c		8.6	625 % Tax	\$	
•			70	otal Due	<u> </u>	
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EXHIBITION SERVICE CONTRACTORS



## **Tent Rental**

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180403	Oklahoma City Farm S	Apı	April 19-21, 2018	
Company Name			Booth No	
Street Address		. City, State & Zip		
Ordered By (print)	•••••		Date	
Signature		Phone	:Fax	·
Email Address		. Cell Phone		
Credit Card: circle one MC - Visa - AMEX - Disc	CARD No.	EXPIRES	MOÝR	SECURITY CODE
Name on card (Print)	Zip Code on card billing	Authorized Signature		
	All equipment is on rental basis and includes delive All material will remain the property of Midwest Deco			
Quantity Tank Since		Thro	DISCOUNT Rate	Standard Rate (show site order)
Tent Size				\$ 310.00
10 foot x 10 foot			\$ 250.00	
10 foot x 20 foot		· · · · · · · · · · · · · · · · · · ·	\$ 385.00	. \$ 420.00
Sidewallsper	lineal foot		\$ 2.50	\$ 2.75

Depending on the location of your tent we may need to use water barrels for anchors instead of spikes

All charges MUST be prepaid and Credit Card must be on file with this order,
Make check payable to Midwest Decorating Company Inc.
Prepaid Order Must Be Received by the date listed for discount.
Items cancelled after move-in begins will be charged 100% of original cost.

EXHIBITION SERVICE CONTRACTORS

Sub Total	\$		
8.625 % Tax	\$		
Total Due	\$		



## Freight & Material Handling

Print Clearly

#### 180403

## **Oklahoma City Farm Show**

April 19-21, 2018

Company Name				. Booth No		
Street Address						
Ordered By (print)						
Signature		Phone	***************************************	.Fax		
Email Address						
,	No. of Pieces	Total Weight	Rate	Total	·	
Advance shipment to warehouse	•		\$0 <b>.70</b> per pound	\$	\$90.00 minimum per shipment	
Freight <b>RETURNING</b> to our warehouse for shipment			\$0 <b>.24</b> per pound	\$	\$90.00 minimum	
Credit Card: circle one  MC - Visa - AmEx - Disc CARD No.  Name on card (Print)	'	Code on I billing	EXPIRES MO.  Authorized  Signature	YR SE	CURITY CODE	

## Advance Shipment sample label

Must Arrive on or before Thu. April 12, 2018

Your Company Name

Booth Number

#### Oklahoma City Farm Show

c/o Midwest Decorating Company Inc. YRC Freight 8000 Southwest 15th Oklahoma City OK 73128

## All charges MUST be prepaid and Credit Card must be on file with this order.

Make check payable to Midwest Decorating Company Inc.

- 1 Valid weight ticket must accompany all shipments.
- 2 Public halls and hotels are not equipped to handle or store freight prior to exhibitor move in.
- 3 Late shipments are subject to additional handling charges.
- 4 Our services include off-loading at our dock or public facility dock, delivery to your booth, removal and storage of empty containers during show hours, return of containers at end of show and loading out on carriers' trucks at show site.
- 5 All shipments should be insured by the exhibitor from the time the freight leaves the point of origin until the shipment returns to the exhibitor after the end of the event.
- 6 Midwest Decorating Co. is not responsible for shipments left in your booth. We will ship these as your carrier arrives to load provided that your company representative has made prior arrangements to do so.
- 7 If your carrier fails to pick up your shipment, Midwest Decorating Co. reserves the right to reroute such shipments or haul them to our warehouse pending advise from the exhibitor, who will be charged accordingly for this service. MDC will not assume liability as a result of these changes.
- 8 Midwest Decorating will not be responsible for damage to improperly packed materials whether visible or concealed or for theft or loss of any materials.

Freight Collect Shipments WILL NOT be received

Midwest Decorating is not equipped to handle refrigerated or frozen shipments

All shipments must arrive with original copies of empty and laden weight tickets from a certified scales.

MIXED SHIPMENTS must have separate empty and laden weight tickets for each exhibitor within that shipment.

Material Handling Rate for moving freight AFTER it has been delivered to the booth is \$83.00 per hour straight time and \$124.00 per hour overtime... 1/2 hr minimun.